



Dear Timeshare Shareholder,

Procedure for placing of Week/s in the Mabula Rentals:

1. Contact number: (014) 734-7000, ask for Timeshare
2. Email: info@mabulatimeshare.co.za
3. Fax nr: 086 535 9944.
4. The sooner your request is received, the sooner we can offer your week to a prospective guest. Once you have sent the information through, please confirm with our office that it has been received. There are occasions when information faxed through is not received and we would prefer to eliminate any miscommunications in this regard.

NB: Should this form not be returned to our offices, we will regrettably not be in a position to place your week in the Mabula Rentals. Please be advised that telephonic requests cannot be accepted under any circumstances.

5. Once we have received your signed confirmation, we will process your request and endeavor to find occupants for your unit. There is no guarantee that your week / portion thereof will be rented out.
6. It is important to note that if a guest has confirmed utilization for your respective week / part thereof, and a deposit has been received, you regrettably cannot withdraw your week from the Mabula Rentals.
7. PLEASE NOTE: You may not place your unit into the rentals if your unit has been banked with RCI or if any other entity has been given right of use of your unit. If a rental customer has to be moved due to a rental double booking, the costs incurred / loss of profit will be for your own account. If you decide to bank your unit, after placing it into the rentals, it is your responsibility to cancel the rental agreement.
8. We offer you, the owner, a fixed payout amount for your weekend and midweek portion individually. Please contact our office to enquire regarding the amount we will offer you.
9. At the conclusion of your specified week, if your unit was rented out, we will then allocate the agreed payout amount to the appropriate bank account or levy account. The Rental request form contains a section for you to indicate where you wish your payout to be credited – please ensure you complete this section.
10. If there is no rental demand and we have not succeeded in renting the unit out, management is not responsible for any refunds of any weeks or levies.

I have read and understood the above rental procedure, and agree to its terms and conditions:

Owner Name: _____

Owner Signature: _____

Should you require any further information or assistance, please do not hesitate to contact us.

Kind Regards,

Tessa Aspeling
Front Office Manager